



GOVERNMENT OF MALDIVES
INVEST MALDIVES, MINISTRY OF ECONOMIC DEVELOPMENT

**THE OUTSOURCING OF THE ESTABLISHMENT AND
MANAGEMENT OF
HITHADHOO REGIONAL HOSPITAL (HRH)**

**THROUGH PUBLIC PRIVATE PARTERSHIP
in the MALDIVES**

INFORMATION MEMORANDUM

7th February 2010

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Hithadhoo Regional Hospital/HRH

BACKGROUND

Hithadhoo Regional Hospital was established with the aid of donated funds by UNICEF and opened on 24th November 1984 by Maldivian government with 14 beds and a single medical officer, few paramedical workers and nurses to act as the referral hospital in the South Province (Gnaviyani and Seenu atoll). The hospital is situated on the island of Hithadhoo (the capital of Addu atoll).

Administratively, the hospital is responsible for managing all the health facilities in Seenu Atoll & to act as the central health facility in the atoll communicating with the *Department of Medical Services, Ministry of Health and Family. Over the past years the facilities, the staff capacity and the services at this hospital were expanded. The Bed capacity is now increased up to 50 with additional clinical units including a Dental Unit. Further this is the only government hospital in the periphery with an ISO certified Laboratory (“ISO 9001:2000 certified” since 2007).

MOU'S SIGNED BETWEEN THE GOM AND EXTERNAL PARTIES:

MOU between Hithadhoo Regional Hospital and Shangri-La' Villingili Resort & Spa for In-patient and out-patient services. Please refer to Appendix A for details of this MOU.

MAIN FUNCTIONS OF HRH

1. To function as the main public provincial health care facility providing curative, public health care and family protection services to the residents of South Province.
2. To provide practical training/internships for students enrolled in the Regional Campus of the Faculty of Health Sciences, College of higher Education.
3. To provide expert medical & technical advice to atoll hospitals, island level health centres in the South Province & to the provincial public health programs.
4. To function as the main public hospital providing Emergency Medical in cases of Emergencies & Disasters in the Province

FACILITIES & SERVICES AT HRH

Main curative & public health services at HRH include:

- Accidents & Emergency services
- Out-patient clinics includes
 - Dental
 - ENT
 - Gynecology
 - Internal Medicine
 - Ophthalmology
 - Orthopedics
 - Pediatrics
 - Reproductive Health
 - Diagnostics imaging services
- with conventional X-ray (since 1995) & Ultrasound Scanning (since 1994)
- Physiotherapy services
- Health promotion, prevention and public health services, including:
 - Child Immunization & Growth monitoring
 - Vector control
 - Food Hygiene and sanitation
 - Disease surveillances & Epidemic control
 - Family planning
 - STD/TB/NCD/ Leprosy control
 - Distribution of medicines for psychiatric patients
 - Antenatal care including electronic record keeping
- Operation Theatre with 01 operating room
- Inpatient services (including intensive care unit/ ICU and Neonatal intensive care/NICU)

GENERAL STATISTICS

Daily Averages

	2006	2007	2008
OPD consultation/day	135	149	140
Admissions/day	11	12	11
Total (laboratory) patients/day	54	53	54
Discharges/day	10	11	10
Dental procedures/day	2	4	3
Minor surgeries /day	1	2	2
Major surgeries/day	2	6	4

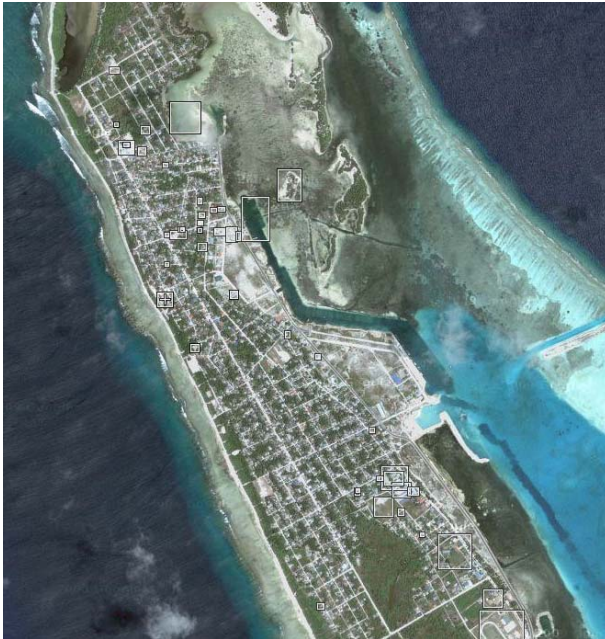
No of beds by ward, 31 Dec 2008

	No. of Beds
Medical Ward	13
Surgical Ward	5
Pediatric Ward	7
Gynae Ward	5
Nursery	2
ICU	2
Isolation Ward	7
Maternity Ward	4
NICU	5
Total number of beds	50

Service statistics in years

	2006	2007	2008
OPD consultations	49254	54543	50954
Inpatients			
Admission	3809	4242	4045
Discharges	3669	4002	3756
Average Length of stay	3.2	3.5	3.1
Average daily census	34	37	30
Percentage of bed occupancy	63.3	65.3	70.7
Hospital deaths and deliveries			
Deaths	44	41	64
Death Rate	1.16	0.97	1.58
Neonatal death rate	1.9	0.9	1.3
Deliveries including LCSC	271	363	329
Percentage of Cesarean	41.33	44.08	52.58
Maternal death rate	0	0	0
Diagnostic services			
Laboratory Investigation	79175	124049	145240
X-Ray	4648	9223	4734
Ultra sound Scan	131	1214	1538
ECG	1002	1763	807
Other treatments			
Physiotherapy	3433	2140	1140
Surgeries in Main OT (Major and Minor)	675	796	549

LOCATION OF HRH



Island Summary

Belongs to	Seenu Atoll
Island Name	Hithadhoo
Location	northwest
Area	30.6112
Population	Approx.15 000
Length	9500m
Width	2350m
Distance from Malé	531.61km



Hithadhoo Regional Hospital

Seenu Hithadhoo, Maldives
Coordinates: -0°36'0"N 73°4'53"E

LIST OF HRH ASSETS

Invest Maldives is providing a list of HRH inventory of removable and non removable items to Shortlisted Parties. GoM, HRH, Invest Maldives shall have no liability to a Shortlisted Party arising from the list. A Shortlisted Party is expected to make its own enquiries and inspection and should not rely on the inventory list.

FUTURE SERVICE DEVELOPMENTS

This section will provide projections of demand in to the future

1. Due to increasing demand for tertiary services in the provinces it has been planned to develop a specialised service centre for Trauma treatment
2. Development of service port folio and to improve provision of quality health care services
Examples may include (but not limited to):
 - Advanced diagnostic services such as MRI
 - Telemedicine
 - Treatment of kidney/renal conditions (including dialysis services)
3. Development of a provincial emergency medical service (EMS) to international standards.
Example include (but not limited to):
 - Paramedics
 - Fully fledge ambulances
 - Development of intensive care services
 - Development of provincial medical emergency coordination centre
4. Development of medical tourism

FINANCIAL OVERVIEW

Summary of Financials for the period of 2006- 2008.

1. Revenue

	2008	2007	2006
<i>Subsidized by the Government</i>	21,381,671	18,201,678	16,171,605
Other Income	876,151	846,740	367,029
Total Income	876,151	846,740	367,029

2. Operating Costs

	2008	2007	2006
Staff Remuneration	14,099,685	8,018,256	7,088,427
Travel Expense	220,598	198,113	230,615
Supplies & Requisites	2,510,654	3,001,808	3,077,458
Repairs & Maintenance	535,601	295,768	822,157
Transportation, utilities & other service costs	3,905,613	4,405,262	2,122,270
Grants, Contributions, Subsidies & Training	156,879	31,534	100,405
Capital equipment, Construction & Infrastructure	157,073	1,985,752	1,744,812
Total Expenses	21,586,103	17,936,493	15,186,144

3. **Employee Benefits**

Staff cost contributed 65 percent to the total operating cost in the year 2008.

For the Years Ending [Dec 31, 2006 , Dec 31, 2007 and Dec 31, 2008]

Staff Remuneration		2008	2007	2006
3.1	Salaries & Wages	7,914,781	4,541,301	3,857,514
3.2	Over Time pay	3,006,775	1,378,700	1,198,697
3.3	Higher Education Allowance	26,728	19,200	18,024
3.4	Technical Allowance	491,140	348,580	243,580
3.5	Long term allowance	719,510	385,785	277,785
3.6	Ramazan Benefits	158,267	177,665	129,780
3.7	Medical & domestic market allowance	229,018	272,118	215,350
3.8	Salary increment Allowance	7,800	15,390	10,020
3.9	Special allowance for the post	366,053	180,355	379,920
3.10	Monetary food allowance	32,056	37,800	34,200
3.11	Allowance for members of various committees	-	-	-
3.12	Non-Resident allowance	10,816	10,800	6,871
3.13	Non-Resident travel allowance	-	-	3
3.14	Family allowance	252,737	144,340	279,850
3.15	Allowance for working on holidays	518,734	290,824	265,824
3.16	Allowance for performing tasks outside of the job scope	146,737	180,000	135,000
3.17	Allowance for cancellation of annual leave	156,961	35,398	26,012
3.18	Other allowances	61,574	-	10,000
	Total	14,099,685	8,018,256	7,088,430

ORGANIZATION AND MANAGEMENT

1. Overall Organization

The Clinical Services Division of the Department Medical Services is responsible for providing policy direction regarding services development & management issues.

2. Senior management

The members of the Senior Management of HRH are:

	NAME	Designation	Section /Division	Unit
1	Abdulla Saeed	Deputy Director general	Hospital Incharge	Hospital Incharge
2	Fath-hulla Naseem	Director	Hospital Incharge (temporarily)	Hospital Incharge (temporarily)
3	Ali Musthafa	Public Health Programme Co-dinator	General Administartion & HR developmen	Section Head
4	Ali fahmy	Public Health Programme Co-dinator	Social Welfare & Public Relation Services	Section Head
5	Aishath Rushdy	S. Administrative Officer (HR in-charge)	Human Resource Development & General Administration	HR & Personal Management
6	Aminath Nuxhath	Senior Cashier – Public Relations in-charge	Social Welfare & Public Relation Services	Public Relations Services
10	Mohamed Saeed	Director	Medical & Health Care Services	Section Head
9	Dr. Zulfigar	Medical Officer In-charge	Medical & Health Care Services	Medical & Diagnostic Services
11	Hawwa Zulfa	Clinical Nurse (Nursing in-charge)	Medical & Health Care Services	Department of Nursing
12	Aminth Suneeza	(acting Nursing In-charge at the moment)	Medical & Health Care Services	Department of Nursing
13	Simad Shafeeq	S. Laboratory Technologist - Laboratory In-charge)	Medical & Health Care Services	Laboratory Services

14	Ahmed Mohamed	Regional Health Administrator – Public Health Unit in-charge	Medical & Health Care Services	Public Health Unit
15	Mohamed Rasheed Ahmed	Manager	Budgeting, Finance & Estate	Section Head
17	Aminath Sobira	Purchasing Officer – Procurement in-charge)	General Administration & HR development	Stock Management & Logistics
18	Ali Moosa	Maintenance Officer – in-charge	General Administration & HR development	Estates and Support Services

3. Staff

The following is a complete list of contract and permanent staff in HRH at end of 31st March 2009. HRH is in operation with 219 staff divided into main categories as given below

DETAILS	LOCAL	EXPATRIATES
DOCTORS	2	16
NURSES	44	29
PARAMEDICAL STAFF	26	3
ADMINISTRATIVE STAFF	18	-
SUPPORT STAFF	81	-
TOTAL	171	48

APPENDIX A - MOU between Hithadhoo Regional Hospital and Shangri-La' Villingili Resort
& Spa

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Hithadoo Regional Hospital

Seen Hithadoo, Republic of Maldives

09th April 2009

Medical Service agreement between

Hithadhoo Regional Hospital and

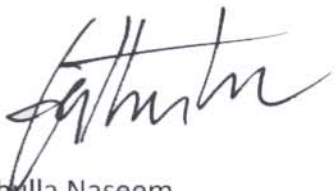
Shangri-La' Villingili Resort & Spa for In-patient and out-patient services

Terms and conditions:

1. Hospital procedures and regulations will be applied to staff and dependents referred to Hithadhoo Regional Hospital (herein referred to as HRH) or S. Feydhoo Health Center (here in referred to as FHC) from Shangri-La's Villingili Resort & Spa (here in referred to as SLMD) for Medical and surgical treatment.
2. The staff members and dependants will carry SLMD a valid identity card AND authorized letter/service memo from the Human Resources Department of SLMD for the provision of services from HRH and FHC when they visit in-patient and out-patient services at HRH and FHC.
3. In case of an emergency and on non-working hours of the resort administration offices, staff and dependants may present their respective identity (valid) cards to HRH and FHC for any treatments specified in clause 1.
4. SLMD must submit the authorized letter mentioned in clause 3 above on the following working day to HRH and FHC.
5. The authorized letter, as mentioned in clause 2, shall be signed by the Human Resources Director and any officer in charge. The names of all such authorized signatories will be sent to the HRH and FHC on a regular basis as and when changes occur.
6. As per terms and conditions agreed by both parties, available medical and surgical services from HRH and FHC will be provided to SLMD staff and approved dependents.
7. All bills must be submitted by the HRH and FHC to SLMD with a copy of the above mentioned authorized letter in clause 3.
8. All bills received during the month will be settled on or before the 15th of the following month.
9. A fine of 5% charges will be imposed for each unsettled bill as per clause 8 above.
10. Non - English speaking patients referred to the Hospital and Health Centers should be accompanied by an English speaking interpreter.

11. A helper or an attendant should be available with in-patient's at all time and should be able to communicate with patients and nurses.
12. All referrals to Male' and inpatients and out patients prescription charges must be borne by SLMD and not from the hospital or health center.
13. Hospital or the health center will not provide the following services for in-patients or out- patients:
 - a) Food
 - b) Drinks
 - c) Prescribed medicines
 - d) Transport costs
 - e) Funeral
14. Any infringement or violation of this agreement will result in termination of this agreement (to SLMD) without prior notice.

We agree the above terms and conditions



Fathuhulla Naseem
 Director
 Hithadhoo Regional Hospital
 Republic of Maldives
 Date... 9 April 2009



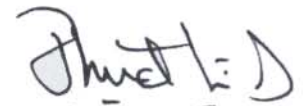
Jens Moesker
 General Manger
 Shangri-La's Villingili Resort & Spa
 Republic of Maldives
 Date..... 9.4.09

Witness:



HRH

Witness:



AHMED SAEED
 THEKURBEIH.
 S. HITHADHOO